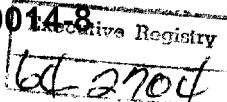


CONFIDENTIAL



Com - 11

14 April 1964

MEMORANDUM FOR THE RECORD

**SUBJECT: Reporting to the President's Foreign
Intelligence Advisory Board**

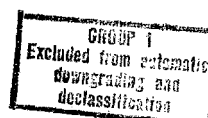
1. Mr. Coyne called on Friday, 10 April, to advise that henceforth the President's Foreign Intelligence Advisory Board would like only an annual report from the various intelligence agencies in lieu of the semiannual reports previously required. He advised that the next report will be due on 1 September 1964 and should cover fiscal year 1964. Mr. Coyne stressed that the Board wanted to be sure to receive all reports by the 1 September deadline as they were scheduling their meetings on this basis. He further advised that there might be a new statement on the terms of reference for these reports forthcoming before that date.

2. Mr. Coyne advised that in addition to the reports from each of the agencies, including CIA, the Board would also like to receive a report from the U. S. Intelligence Board on its activities during the fiscal year.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Executive Director

cc: DCI ✓ DD/S&T
 DDCI D/NIPE
 DD/I General Counsel
 DD/P Inspector General
 DD/S Secretary, USIB



TO		NAME AND ADDRESS	DATE	INITIALS
1	ADD/S&T	3E 14	4/12	5
2				
3				
4				
5				
6				

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks: The attached memo for the record is for your information and guidance. In order to accomplish the Agency's submission, the Deputy Directors plus the Inspector General and General Counsel are requested to have their contributions to the annual report completed by 7 August and submitted to this office for final editing and reproduction.

The Executive Secretary of USIB should prepare for the Chairman of USIB's signature the report on that organization and submit it to him by 14 August for signature.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
Executive Director	14 April

UNCLASSIFIED	CONFIDENTIAL	SECRET
--------------	--------------	--------